



SPAN COMMUNITY HOUSE

2019 ANNUAL REPORT



It's your house.

ABOUT US

Span Community House is a dynamic hub of community and adult learning in the heart of Thornbury, providing access to community development activities.

We offer skill development, pathways to further study or employment, support services, activities for fun and a diverse range of programs covering areas from digital literacy to art, health and wellbeing to gardening.

Our facilities are accessible for all, and we welcome all members of the community.

Thanks and acknowledgements

Adult, Community and Further Education (ACFE)
Bunnings Fairfield
Butterworth Bookkeeping
City of Darebin
Commonwealth Home Support Program
Darebin Council Building Services
Darebin Council Garden Services
Darebin Neighbourhood House Network
Darebin Presbyterian Church
Darebin Rucker Ward Councillors
Department of Education and Training
Department of Health
Department of Health and Human Services
East Preston Community Centre
First Call Fund – Arts Centre Melbourne
Home and Community Care Program for Younger People
Merri Health
Neighbourhood House Coordination Program
Neighbourhood Houses Victoria
North East Neighbourhood House Network
Office of Ged Kearney MP
OMNI (Older Men: New Ideas)
Second Bite
Elijah Zonneveld - Jellis Craig Inner North Group
Fantastic Furniture – Preston
Grip Equip
The Festive Shop - Coburg
Tim Beacham, Computer Solutions
Transition Darebin
Woman- Made



OUR HOUSE

Mission statement

Span Community House is committed to social justice and community development and will contribute to the creation of a sustainable and connected local community, through educational and recreational activities.

2017–2020 goals

- 1 Deliver community and client focused activities
- 2 Promote wellbeing and environmental sustainability
- 3 Empower our people
- 4 Build and maintain sustainable financial position
- 5 Strong and diverse governance
- 6 Drive partnerships and collaboration



We would like to acknowledge the Wurundjeri people, who are the traditional custodians of this land. We would also like to pay our respect to the Elders, both past and present of the Kulin Nation, and to extend that respect to all Indigenous Australians.

OUR PEOPLE

Tutors and facilitators

Bruce Hadfield
Carmen De Fazio
Catherine Donnelley
Catherine Gault
Danielle Afif
David Westlake
Gerry Kruyer
Judi Herkes
Katie Roberts
Marina Clark
Rani Hughes
Sheena Mathieson
Tania Chandler
Tim Beacham

Staff

Audrey Beard
Colleen Duggan
Leana Maloney
Sarah McNamee

Board

Briare McElhone
Elisa Grassa
Linda O'Connor
Natasha Maugueret
Peter Dokolas
Wennie van Riet
Yu Sun

Volunteers

Art for All Abilities

Amy
Catherine
Julian

Lunches

Zini

Craft

Judi

Span Office

Barb
Judi
Marg

Computer Support

Sean

Grounds

Sean

High Tea

Barb
Carmen
Rowena

Tai Chi

Sarah

Tech Talk

David

Tax Help

Garry

Compost

Bill

Sensitive Santa

Amy
Joe
Lyn
Margot
Sharon
Stephen
Therese



CHAIR'S REPORT



2019 has been another successful year for Span Community House whilst continuing to serve the residents of Darebin through a diverse range of programs and activities.

“Span Community House is committed to social justice and community development and will contribute to the creation of a sustainable and connected local community, through educational and recreational activities” is our vision that has been at the forefront of the Boards decision making.

I am pleased to present the Chair’s report to the 2019 covering our achievements in the past year. The Annual Report outlines the varied and important range of programs and activities that were delivered by the House over the last year.

From art, cooking, writing, Tai Chi, Pilates, craft, gentle exercise, Older Men: New Ideas group, the community garden through to the community lunch and carers high tea to name a few – our programs are diverse and we are able to welcome a wonderful cross section of the community to the House any day of the week.

The centre’s success is due to an energetic and dedicated team headed up by our Manager Colleen Duggan. We also owe our success to an amazing team of volunteers who give their time in support of our community, without whom we would not be able to offer the range of activities that we do.

I would like to acknowledge and thank the financial and ongoing support provided by Darebin City Council and the State and Federal Governments.

I would also like to thank the Board of Directors, Briare McElhone, Linda O’Connor, Yu Sun, Natasha Maugueret, Wennie van Riet and Peter Dokolas for their valuable contribution over the year. We are fortunate to have a Board with a broad range of experience and expertise. It makes the role of Chair a lot easier when working with such a committed team.

At the time of writing, we have been grappling with the challenges of the Covid19 pandemic which has presented us with challenges in 2020 we could never have predicted. We have been successful in obtaining funding from Federal and State Governments, together with Darebin Council which is helping Span to provide a reduced program, whilst developing opportunities to connect with our community throughout the rest of 2020. We hope to come out of this challenging time stronger and more connected to the community that has supported us over the years.

Elisa Grassa
Chair
Board of Directors
Span Community House

MANAGER'S REPORT

Whilst writing this report we are well into 2020 which is hard to believe. I do say it every year, but where does the time go!

Our volunteers at Span are an extremely important and valued part of Span's delivery to the community. Span were very proud to nominate our volunteer Good Bugs Gardening Group for the North East Neighbourhood House Network Awesome Volunteer Program award, and it was announced that we were a finalist in this category. The group who volunteer in our community garden, rain, hail or shine, well perhaps not hail, proudly accepted a finalist award at the annual NENHN dinner.



You will find reports and stories in this annual report of how community members enjoy coming to Span and engaging in the many activities we offer. The community are what makes Span the vibrant House that it is. We have a very varied demographic of community members who engage at Span. This enables us to deliver support and programs in many areas of interest. It is pleasing to see the people who attend mix with others who they would never connect with outside of Span. Friendships are made and people join in other Span activities. A highlight of each month is the community lunch. This is a lovely few hours when we really see people connecting whilst enjoying a great homemade meal and a chat. The community lunch in December is a large, lively and loud Christmas celebration and of course a Santa. Please enjoy the stories, reports and photos of our Span community.

I would like to thank the staff, Sarah McNamee, our programs and volunteer coordinator, Leana Maloney our administration officer and Audrey Beard who coordinated our garden program. Along with these front line staff, our wonderful tutors and facilitators provide quality delivery in a supportive and welcoming environment. Thank you to the wonderful support given to me and the organisation by our volunteers and Board of Directors. The Board of Directors puts us on the strategic path to ensure success, strong governance and financial overview.

In a first for the Neighbourhood House sector, I was honoured to be part of a group of Yarra and Darebin Neighbourhood House managers and others from Council and the Friends of Baucau, to spend two weeks in Timor Leste. This group was able to share skills and network with the women of Timor Leste. It was a brilliant example of community development in practice and we hope to visit again to provide further support. Along with meeting village groups, we were also able to meet non-government organisations and government representatives. I would like to thank Chris Durea and Ursula Harrison from the Friends of Baucau for leading us on our learning and sharing journey.

Thank you to our funders and donors, our staff, tutors, facilitators, contractors, volunteers, the Board of Directors, participants and all who make Span the special place it is.

Colleen Duggan
Manager

NORMA'S THYME GARDEN

GOOD BUGS COMMUNITY GARDEN PROGRAM

Audrey Beard led the garden team through 2019 with a passion for creating a garden full of varied produce and creating an environment for the garden team to have autonomy of the decisions around planning and planting.

The garden team: David, Anton and Steven, Peter, Sumane, Nora, Kathleen, Josh and Fabian, May, Vesna and Bill, provide their generous time and energy, contribute ideas and hard work in the garden and the compost program.

Along with Audrey the team work on creating a thriving garden, pruning, planting, germinating and harvesting. A committed team of regular gardeners created the opportunity for more produce to be grown that was contributed to community lunch meals and weekly community food relief.

The garden was the focus of the composting swap and go program that has contributed to a significant amount of food waste being diverted from land fill to compost bins and worm farms. A regular weekly deposit of 15-20 buckets (caddies) of compostable food waste is dropped into Span's large collection crate. A contribution by the OMNI group enabled Span to purchase a longer lasting crate. Each week a big effort by members of the team carry, empty and clean the caddies for more waste.

The garden produces a large range of pumpkins, healthy greens and salad vegetables, herbs galore, beans, tomatoes, strawberries, and Colleen's favourite black berries!

It is not all hard work, but some excursions too. A fun visit to the Collingwood Children's Farm in the early part of 2019 was a great experience to tour the garden with staff.

Also an outing to Carlton Neighbourhood Learning Centre garden.



FINALIST
Awesome
Volunteer Program



2019 NENHN
Awards

North East Neighbourhood House Network Award

Span very proudly nominated our garden team for the Awesome Volunteer Program award, presented at the NENHN annual dinner. Even more proudly the team and program were accepted as one of three finalists.

The team was nominated for the award to show that Span appreciated their team work, dedication, enthusiasm, passion and consistent support to Span's weekly Good Bugs Community Garden Program.

The team produce an abundance of produce used in cooking classes, community lunches, lunches at a local housing estate and the weekly emergency food relief program.

The program is particularly successful in ensuring social inclusion of community members from all abilities and from all walks of life.

The Good Bugs Garden Group are brought together by a shared love of gardening, being outdoors and making social connections through gardening. The positive and supportive environment is acknowledged as a key factor encouraging participants to commit to the program rain, hail or shine. Each week the group come together to plan the future of the garden together and to see how their hard work and care has paid off through the growth of healthy, delicious produce.



FAMILY CARERS HIGH TEA



Quotes from attendees

“How good is this?! Don’t we need it!”

“Thank you for the opportunity to make connections.”

“This is so much better than being stuck looking at my four walls.”

“Thank you for the wonderful food and lovely atmosphere.”

“I wish we could do this more often.”

Biannually Span host Family Carers High Tea. The group of carers are always delighted to see familiar faces, meet new friends and join in an afternoon of friendly chatter and time out from the demands of their caring role.

Thank you to our cook Carmen for bringing her special touch and lively personality to the high tea events, lovingly creating the spread of treats for carers to enjoy. Thank you Barb our volunteer extraordinaire for supporting the event with her planning, organisation, and assisting from set up to, food preparation and clean up to engaging and supporting our carer community.

Looking forward to seeing everyone again in 2020!

THIS PLACE

by Glenda Fleming

Settled in a quiet street, away from the hustle and bustle of town stands a nondescript building. No flashy signs. Only flowering gum trees and hedges.

A place filled with people from around the world. They along with locals entered the front door and were greeted by someone from the office. In a quiet, gentle voice, the visitor is asked, "May I help you?". For many a visitor, that unassuming question is the key to the start of a new life outside the four walls of home, where the only voice is theirs as they respond to voices on the radio or tv.

Now in this place they learn that they matter. Their opinion is important.

And as they join in activities like cooking. They discover an interest beyond a vegemite sandwich. And the food prepared, sees smiles throughout the building. The kitchen is a very busy place, especially when the monthly lunch is prepared. This is shared by many people throughout the year. The happy chatter over the meal brings a smile to many faces. And, I quite enjoy the lunch, especially the desserts. Yum.

Also in the kitchen, in the evening a group meet to discuss art and learn various styles of putting pen to paper. We are contently amazed at what we learn.

Sometimes, we find friends who enjoy working in the garden. Pruning, watering and picking ripe fruit. Which finds its way into the monthly meal.

What other things happen within these walls? Well, there are the various exercise groups. What can one say: exercise promotes an appetite, health and wellbeing. And friendship.

Sometimes one hears raucous laughter from the computer room. The Tuesday writing group are discussing some book or author. When we get too loud, someone from the office will ask us to quieten down. The Wednesday group is more milder in its responses to topics being discussed. And of course, in the computer room you'd expect computer classes.

Did you know there are a number of art groups here. Folk produce varied types of pictures. Many are displayed on the kitchen walls and around the building.

Of course, I've probably forgotten some group or activity. For this I am sorry.

But, I have not forgotten the most important thing about this place.

What's most important, you ask?

Well, with the staff, the volunteers and us this place would not exist.

There'd be no bring smile or cheery hello to greet us when we come in.

Here, we are able to leave our problems outside, while we enjoy chatting to each other and as we take time to listen, we discover how this place is allowing us to build friendships.

This place is a place of discovery and a place of renewal, reconnection and friendship.

Thank you, one and all.

VALE GERRY KRUYER



“ .. I just wanted to live a long life helping people learn things.” — Gerry Kruyer

This quote embodies everything about Gerry, one of our wonderful tutors, who we very sadly lost this year.

Gerry joined Span in 2013. He initially approached us wanting to volunteer as a teacher for his local community. As his great teaching skills became apparent, he was asked to become a member of staff. He was so good at his job that Span recommended him to other Neighbourhood Houses and Learn Locals. Soon he was teaching at many different Houses.

Gerry was always well-organised and meticulously prepared with his teaching materials and delivery. If he didn't know a subject or IT software, he would thoroughly research the topic and deliver to the class as though he had always had expert knowledge. He generously shared his teaching resources on a public internet account.

Gerry worked with students of varying abilities, while always managing to give everyone in the class individual attention. He enjoyed observing students learn new skills, and he celebrated with them when they completed an assigned task as if they had just mastered the most difficult skill in the world.

Gerry truly enjoyed spending time with his students; he was always happy to join them during break times, sharing stories over coffee and treats. He regularly updated us on the antics of his beloved dogs Bert and Ernie.

We miss Gerry's beaming friendly smile and his laughter. He will always be remembered as an important part of the Span family. Our sympathies are extended to Kyle and their families.

PROGRAMS COORDINATOR REPORT



Programs at Span that create social and community connections

Span is proud to be valued as a welcoming and inclusive centre for the local community and surrounding Darebin area.

Whilst all our activities at Span create connections, the key programs funded under HACC-PYP and CHSP to specifically address our community are monthly lunches, creative, community and social programs, health and wellbeing programs, activities for family carers, and the community garden.

Whether it is a weekly group engagement or a monthly connection through a meal or a biannual activity such as carers high tea, we are proud to provide a variety of avenues for engagement, quality facilitators and a skilled and passionate volunteer team to support the core business and mission of Span.

Span Community House is an accessible resource, providing community members opportunities for engagement through a social inclusion model.

Our focus is to provide a supportive service to participants with mental health or wellbeing issues, disability or experiencing social isolation or are disengaged from the community.

Connecting community and offering programs in a safe welcoming environment



Our demographic is varied in age, diversity and range of interests. Passers-by and new referrals are on the increase. With new multi accommodation booming locally, we strive to connect with new neighbours and meet the needs of high density living.

Darebin demographics (<https://profile.id.com.au/darebin/home>) indicate that alongside the prosperity and opportunity of some residents in Thornbury and surrounds, there is also a significant experience of disadvantage, marginalisation and loneliness. Our programs aim to be accessible and inclusive to support community experiencing adversity.

Flexibility within NDIS funding model has given NDIS clients the option to engage in their local setting, not a corporate entity, in the activity of their choice.

Our focus is on the regular engagement and reliable supportive service delivery to community who are often, whilst living in a high density area of inner Melbourne, are facing barriers to social inclusion.

Our consistent provision of the range of social inclusion activities: art, cooking, Tai Chi, garden, craft and volunteering has seen; individuals thrive in their activity of choice; demonstrate leadership (garden and lunch) and contribute to the strengthening of Span with ideas and support.

Community members and volunteers bring individuality, creativity, inspiration and are part of the living working model of creating the wonderful environment Span are known to provide.

VOLUNTEER TEAM

Span's office team continue to have the dynamic duo of volunteers Judi and Barb who together contribute to the welcoming and friendly environment when people enter or call, and provide a great support to the House. Barb and Judi continue to be a stronghold in the office keeping tabs and juggling multiple reception and administrative duties, without missing a beat over many years. They are dedicated to our House and the community we serve.

In addition, Barb continues to help make Span's High Tea event a special event with her commitment to the family carers in the community. Her own role as a long term carer befits her empathy for the trials and tribulations carers face caring for their loved ones. The May and November High Tea were yet another special celebration.

Judi's Craft Works is a weekly place of sharing craft skills, ideas and knowledge, sharing good company, stories and often sharing cake. Judi has created a welcoming environment for crafters to engage in their BYO activity. In addition, the group collaborate to make beautiful hand crafted items for Christmas and for the Easter raffle. In 2019 the craft group ventured on outings coordinated by Judi.

We were sad when Marg announced her plan to move to the country. It was hard to say goodbye. Marg was a hard working dedicated volunteer at Span for many years. With an eye for seeing what needed doing around the House, Marg was known to put her hand up for any job and roll up her sleeves without hesitation. Keen to ensure the House was in order for the staff and participants to work in. We miss Marg dearly and wish her well for her new endeavours in country Victoria.

Sean continues to stay committed to Span and our community. Sean is in for the long term and supports the House in any way he can. Sean's support over the holiday periods are gratefully accepted, particularly with the additional care of the community garden.

David, Tech Talk, has assisted many community members with their IT issues, problem solving, hard ware and software. Not just laptops, but tablets, phones and the list goes on. Our Tech Talk sessions continued through the year with community members re-visiting David to work on their technology questions. This is a regular weekly program providing 1:1 support.

Steve joined us to undertake training with Sarah for a new food program. Jennifer and Judi also joined to prepare the new initiative. Watch Span's space for updates as the program is still in the pipeline.





Amy and Julian are a committed and well-loved part of the Art for All Abilities team. Bringing their personal artistic techniques and skills to the group has been an absolute pleasure to watch the group take on new challenges and opportunities to explore their artistic potential. Both artists have a range of skills and talents. Julian's skill set includes animation, and Amy's visual arts, including portraiture. Embedded into their creative styles, Julian and Amy bring a deep respect of the artists as individuals and support Sheena to provide a space for the artists to explore freely, in supportive space.



In addition to the Monday art group, Amy has also contributed an enormous amount of time and design skills and creativity to the 2019 Art All Abilities calendar, brochures and annual reports for Span.

Tai Chi volunteer Sarah supports Rani and is valued for the lovely energy she brings to the martial art disciple and the generous support to the individuals in the group. Sarah volunteers her time to support Rani run the weekly group for the Tai Chi devotees, working on various Tai Chi forms to improve physical and mental health and wellbeing.



Zini joined our volunteer team to help with our monthly community lunches. Zini also supports Span staff at the monthly lunches at our local housing estate. Zini has a passion for supporting those who need extra assistance and values the community cohesion that lunches bring to people who may have less supports or experience isolation.

For a number of years Garry has committed to the Tax Help service for each tax season. His appointments are quickly snapped up by new and those returning community members. He is a dedicated volunteer who will even return out of tax season to assist with tax related issues that community members experience.



Our Sensitive Santa volunteers return to Span each year to provide families with beautiful photos and experiences of meeting Santa, that otherwise they would not be able to experience. Our photographers are Joe, Sharon since day dot of 2015, Margot and Amy. Thank you to our wonderful Steve who is the Santa extraordinaire. Along with assistance from elves and helpers Lyn and Therese. This program brings such excitement and joy to many children and their families. The wonderful volunteers create an atmosphere, stage and beautiful photographs, and support Santa to do what he does best.



The Span Board have continued to oversee our strategic direction and keep an eye on the finances. They provide a breadth of knowledge and skills to support the overarching board level requirements. Thank you Natasha, Wennie, Yu, Briare, Elisa, Linda and Peter.

END OF YEAR CHRISTMAS CELEBRATION

Span Community Lunch

Span celebrates as a community the Christmas end of year lunch, that has us bursting at the seams. The turnout is a strong indication that the community values the time to celebrate together and shows the importance of a welcoming all-inclusive House.



Christmas Lunch for Local Residents

The Darebin Presbyterian Church team lead by Joel and Sophie, come together as a big team, too many to name, and coordinate and prepare a Christmas lunch for local public housing residents. Due to the summer heat the event was transferred to Span. Thank you to the DPC team for being so flexible, accommodating and generous with your time to make a fabulous home made luncheon.

A special thank you to the U3A choir members, led by Campbell, for the many years of support. Each year they perform Christmas carols at this lunch with such heartfelt joy that we all sing along too, bringing extra magic to the end of the year



SENSITIVE SANTA

Thank you to the volunteers and donors who each and every year support Span to offer this wonderful program to children who are on the spectrum and their families. It is a delight to see the happiness and joy on the faces of all who attend.

Thank you to the Sensitive Santa donors.

Elijah Zonneveld - Jellis Craig Inner North Group
Fantastic Furniture – Preston
Grip Equip Pty Ltd
The Festive Shop - Coburg



STRUTT YOUR STUFF

Span collaborated with Strutt Your Stuff to host a truly extraordinary event in March. Which was a highlight for the early part of the year. Span thanks Sheena Mathieson and Angela Pollock for the opportunity to be part of this event.

Span opened its doors, literally every door, to accommodate this expansive, all-inclusive art, music, fashion parade, market, a festival of fun!

Strutt Your Stuff is an annual fashion show and community fair celebrating self-expression, connection and the power of recycling and upcycling. The event offers an opportunity for people of all abilities and backgrounds to celebrate fashion and creativity in an inclusive environment. The event attracted an impressive attendance of 200 people.

The SYS team committed to its second event and with an amazing team of volunteers, collaborated to bring a bigger, brighter event at Span.

The event incorporated artist contributions to an art show, models on the catwalk, stalls with upcycled fashion, fashion created from upcycled materials as a focus of the mission that Span and SYS strive towards. Music created a fantastic atmosphere in the outside space, and an end of night disco had the dance floor packed.

For more information on this great event check out a youtube clip. Search youtube for SYS2019shortfinal.

Span staff and volunteers were thrilled to support and be a part of a truly great event inspiring the value of collaboration to achieve great outcomes.



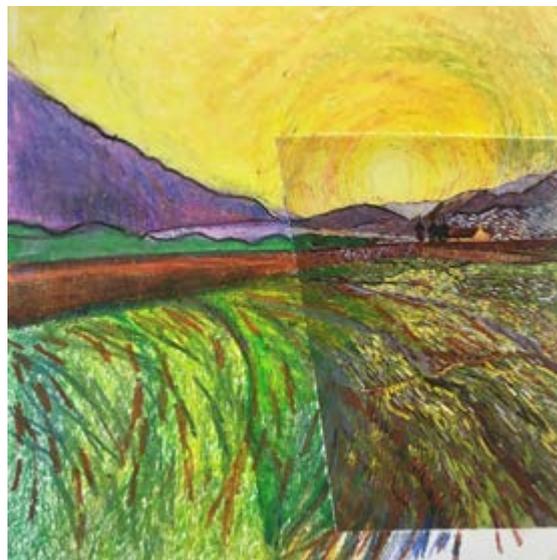
COMMUNITY EXPERIENCE

I am a student studying an English course with AMEP (Adult Migrant English Program). As part of the assessment, we are required to undertake a work placement to practice our English while obtaining work experience, working towards a career in community development.

I was immediately attracted to Span, and surprised by the large number of group activities, including art, cooking, yoga and Tech Talk to name a few. While participating at Span, I have been looked after very well by the excellent staff and volunteers who guided me, making me feel welcome, comfortable and relaxed. They are contributing to the community and enjoy their work.

My experience at Span provided me with plenty of knowledge and helped me to recognise the meaning and value of a Neighbourhood House. I now view Neighbourhood Houses in a different way and can see all the benefits they provide. Span, a splendid place to go!

Sijie Yu



COMMUNITY VOICES



“Thank you to your team and volunteers. Despite my migraine I really enjoyed the Christmas lunch. I’ve enjoyed all the lunches when I could attend. Never had a Santa picture before so that was a blast (I’m only 61) ho ho ho. The food was great and am enjoying the chocks from the raffle. Looking forward to next year. You do great work... thank you. “

Ray.

TREASURERS REPORT



The 2019 financial year has witnessed a steady growth in Span Community House's income. We have achieved a solid result in FY 2019. Thanks to Michael Adasko of JP Hardwick and Associates, the auditor of Span, the financial records have been found compliant. Thanks also to our bookkeeper, Evan Butterworth from Butterworth Bookkeeping, for his great service.

Span has received a total income of \$318,043 in FY 2019, an increase of \$18,317 from the total income in FY 2018 (\$299,726). The major increase in income is mainly from our growth in DHHS income, course fees and Darebin Community Grants. It should be noted that the ACFE income and room hire fees slightly dropped comparing to last financial year.

With the income earned during the year, Span can offer activities to community members who would otherwise not be able to access these services and support. A high percentage of participants at Span are financially disadvantaged. Span therefore offers many activities that are free or subsidised. This is made possible with funding from Department of Health and Human Services, Department of Education and Training, Department of Health, City of Darebin, as well as self-generated income through room hire, donations and fee for service programs. This does have an impact on Span's bottom line but it is necessary to ensure that all community members can feel welcome, supported and engaged.

On the other hand, Span managed to control the expenses. Salaries and wages for contractors and employees still remain the largest proportion of the total expenses. In 2019, a new staff member joined the Span team and the total salaries and wages therefore increased by 19% to \$227,313. The operating expenses remained steady in FY2019.

Though Span has experienced a net loss of \$21k, it should be noted that Span is still in a sound financial position in 2019 with \$147,971 cash at bank. Net assets as at 31 December 2019 are \$102,571, a slightly drop from 2018 financial year. This well maintained financial position gives Span more financial flexibility and security for our future development or any potential risk.

To volunteer at Span Community House on the Board of Directors as Treasurer is very fulfilling. To hear the stories of those who would otherwise not be able to access health and wellbeing, creative, and digital literacy programs, as well as healthy meals, food relief and social groups makes my volunteer role a meaningful one.

Thanks to our dedicated volunteers of Span, manager and staff for making this a great year at Span Community House.

SPAN COMMUNITY HOUSE INC

Balance sheet as at 31 December 2019

Asset	Note	2019	2018
		\$	\$
Current Assets			
Cash and cash equivalents	3	147,971	175,193
Accounts receivable and other debtors	4	13,724	14,364
Total current assets		<u>161,695</u>	<u>189,557</u>
Non-current assets			
Property, plant, equipment	5	44,761	49,267
Total non-current assets		<u>44,761</u>	<u>49,267</u>
Total assets		<u>206,456</u>	<u>238,824</u>
Liabilities			
Current liabilities			
Income in advance	6	40,684	56,054
Trade creditors and other payables	7	21,106	23,566
Employee Entitlements	8	42,095	35,204
Total current liabilities		<u>103,885</u>	<u>114,824</u>
Non-current liabilities			
Long-term borrowings		-	-
Total non-current liabilities		<u>-</u>	<u>-</u>
Total liabilities		<u>103,885</u>	<u>114,824</u>
Net assets		<u>102,571</u>	<u>124,000</u>
Equity			
Reserves		265	265
Retained surplus		102,306	123,735
Net worth		<u>102,571</u>	<u>124,000</u>

SPAN COMMUNITY HOUSE INC

Income statement for the year ended 31 December 2019

	2019	2018
	\$	\$
Continuing Operations		
Income		
HACC Income		
HACC Delivery	43,949	42,550
CHSP Funding	14,008	11,160
DHHS Income		
Neighbourhood House Coordination Program	80,743	77,329
Total DHHS Income	<u>80,743</u>	<u>77,329</u>
ACFE Income		
ACFE Delivery	19,463	19,561
Delivery Support	5,500	5,500
Total ACFE Income	<u>24,963</u>	<u>25,061</u>
City of Darebin Income		
Darebin Neighbourhood House	51,000	50,925
Darebin - Grants	22,550	11,669
Grants - Other	2,479	-
Total City of Darebin Income	<u>76,029</u>	<u>62,594</u>
Fee Income		
Course Fees - ACFE	2,448	1,410
Course Fees - HACC	4,676	1,427
Course Fees - FFS	36,526	36,778
Total Fee Income	<u>43,649</u>	<u>39,615</u>
Other Income		
Interest Receivable	1,351	1,184
Room Hire	31,726	34,239
Fundraising & Donations	1,086	1,653
Other/Sundry Income	539	4,342
Total	<u>34,702</u>	<u>41,418</u>
Total Income	<u>318,043</u>	<u>299,726</u>
Expenses		
Advertising, Promotion & Event	3,695	8,227
Audit & Accounting Expenses	1,400	1,300
Bank Charges	597	584
Board & Governance	1,788	2,155

Bookkeeping fees	5,850	5,710
Cleaning Expenses	9,407	5,804
Computer Support & Consumables	1,428	4,560
Course Resources & Venue Hire	5,450	4,624
Depreciation	4,506	5,321
Freight & Delivery	2,200	-
House Supplies	2,691	4,662
Insurance	2,994	2,464
Memberships & Subscriptions	2,689	2,407
Printing & Stationary	2,094	2,196
Project Expenses	1,096	2,003
Repairs & Maintenance	262	239
Staff Training & Travel	2,786	1,672
Telephone & Internet	2,844	2,449
Volunteer Expenses	224	326
Total	54,001	56,702
Salaries & Wages		
Salaries & Wages - Office	195,458	160,978
Superannuation - Office	18,315	15,040
Provision for Annual Leave	4,540	7,958
Portable LSL levy	1,708	-
Tutor Wages - ACFE	2,190	840
Tutor Wages - FFS	4,800	5,821
Tutor - Superannuation	302	238
Total Salaries & Wages	227,313	190,875
Tutor Contractors		
Tutors Contractors ACFE	14,492	19,341
Tutors Contractors FFS	25,553	22,943
Tutors Contractors HACC	15,762	13,273
Provision for LSL	2,351	12,614
	58,158	68,171
Total Expenses	339,472	315,748
Operating Profit	-21,429	-16,023
Total Other Expenses	-	-
Net Profit/(Loss)	-21,429	-16,023

SPAN COMMUNITY HOUSE INC

**Statement of changes in equity for
the year ended 31 December 2019**

	Retained surplus	Reserve	Total
	\$	s	\$
Balance at 1 January 2018	139,758	265	140,023
Surplus / (deficit) for the year	-16,023	0	-16,023
Balance at 31 December 2018	123,735	265	124,000
Balance at 1 January 2019	123,735	265	124,000
Surplus / (deficit) for the year	-21,429		-21,429
Balance at 31 December 2019	102,306	265	102,571

SPAN COMMUNITY HOUSE INC
Statement of cash flows for the year ended 31 December 2019

	Note	2019 \$	2018 \$
Cash from operating activities			
Receipts from governments and customers		313,569	353,239
Payments to suppliers & employees		(342,142)	(313,401)
Interest received		<u>1,351</u>	<u>1,184</u>
Net cash provided by operating activities	9(b)	<u>27,221</u>	<u>41,022</u>
Cash flows from investing activities			
Net purchases from plant and equipment		<u>-</u>	<u>(2,145)</u>
Net cash provided by investing activities		<u>-</u>	<u>(2,145)</u>
Cash flows from financing activities			
Proceeds from borrowings		-	-
Repayments of borrowings		<u>-</u>	<u>-</u>
Net cash provided by financing activities		<u>-</u>	<u>-</u>
Net cash outflows (inflows)		<u>-</u>	<u>-</u>
		<u>27,221</u>	<u>38,877</u>
Net increase / (decrease) in cash held		-	-
		27,221	38,877
Cash at beginning of financial year		<u>175,192</u>	<u>136,316</u>
Cash at end of the financial year	9(a)	<u>147,971</u>	<u>175,193</u>

SPAN COMMUNITY HOUSE INC

Notes for the financial statements for the year ended 31 December 2019

1. Statement of significant accounting policies

a) Statement of compliance

The committee has determined that the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. The financial report is a special purpose financial report which has been prepared in order to satisfy the financial reporting requirements of the *Associations Incorporation Reform Act 2012*.

These financial statements have been prepared in accordance with following Australian Accounting Standards:

AASB 101	Presentation of Financial Statements
AASB 107	Statement of Cash Flows
AASB 108	Accounting Policies, Changes in Accounting Estimates and Errors
AASB 1031	Materiality
AASB 1048	Interpretation of Standards
AASB 1054	Australian Additional Disclosures

b) Basis of measurement

The financial statements have been prepared on an accrual basis and are based on historical cost and do not take into account changing money values except where specifically stated.

2. Statement of significant accounting policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

c) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairments losses.

The carrying amount of plant and equipment is reviewed annually by the committee members to ensure that it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets' employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

Depreciation

The depreciable amount of all fixed assets, excluding freehold land is depreciated on a straight-line basis over the asset's useful life to the association commencing from the time the asset is held ready to use.

The depreciation rates used for each class of depreciable asset are:

Buildings	2%
Plant and equipment	20%
Motor vehicles	25%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised immediately in profit and loss.

When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

a) Impairment

At each reporting date the committee assesses whether there is objective evidence that a financial instrument has been impaired. If any such indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

b) Income tax

The association is a not-for-profit organisation and is exempt from income tax under section 50-45 of the *Income Tax Assessment Act 1997*.

c) Cash and cash equivalents

Cash and cash equivalents includes cash on hand, deposits, held at call with banks, other short-term highly liquid investments with original maturities cash within three months.

d) Revenue

Revenue is measured at the fair value of the consideration received or receivable. Donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

e) Inventory

Inventory held for sale are measured at the lower of cost and net realisable value.

f) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of an asset or as part of an item of expense. Receivables and payables are stated inclusive of GST.

g) Trade creditors and other payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days on recognition of the liability.

SPAN COMMUNITY HOUSE INC

Balance sheet as at 31 December 2019

	2019	2018
	\$	\$
3. Cash and cash equivalents		
Bendigo Bank account	8,183	151,362
Bendigo Debit Card Account	393	572
Bendigo Saving 549	76,451	1,268
Bendigo TD - 689	22,087	21,590
Bendigo TD - 861	40,189	-
Petty cash	667	400
	<u>147,971</u>	<u>175,193</u>
4. Account receivables and other debtors		
Trade receivables	2,233	3,904
Prepayments	4,036	10,461
ACFE Grants due	7,455	-
	<u>13,724</u>	<u>14,364</u>
5. Property, Plant, Equipment		
Furniture & Fittings	75,324	75,324
Less: Accumulated Depreciation	<u>30,563</u>	<u>26,057</u>
	<u>44,761</u>	<u>49,267</u>
Total Plant & Equipment	<u>44,761</u>	<u>49,267</u>
6. Income in Advance		
Fees received in advance	\$ 1,492.00	1325.00
Grants in Advance	<u>39,191.83</u>	<u>54728.92</u>
	<u>40,683.83</u>	<u>56053.92</u>
7. Trade and other payables		
Trade Creditors and Accruals	4,130.55	4,360.65
PAYG Payable	10,220.00	9269.00
GST payable	4,544.85	7,464.42
GST Receivable	- 1,642.53	- 1,297.59
Accrued Contractor Wages		1,640.00
Superannuation payable	<u>3,853.37</u>	<u>2,129.33</u>
	<u>21,106.24</u>	<u>23,565.81</u>
	2019	2018

	2019	2018
8. Employee Entitlements	\$	\$
Provision for Annual Leave	27,130.35	22,590.15
Provision for Long Service Leave	14,965.00	12,614.00
	<u>42,095.35</u>	<u>35,204.15</u>

9. Cash flow information

Reconciliation of cash

Cash at the end of financial year as shown in cash flow statement is reconciled to items in the statement of financial position:

Cash and cash equivalents	<u>147,971</u>	<u>175,193</u>
a)	<u>147,971</u>	<u>175,193</u>

Reconciliation of net cash provided by operating activities to surplus

Surplus from ordinary activities	-21,429	-16,023
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Non-cash flows in profit

Depreciation	, 4,506	5,321
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Changes in assets and liabilities:

(Increase)/decrease in receivables	640	(9,280)
(Increase)/decrease in inventories	-	-
	-	
Increase/(decrease) in payables	<u>10,938</u>	<u>61,004</u>

Net cash provided by operating activities	b)	<u>(27,221)</u>	<u>41,022</u>
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10. Related parties

There were no related party transactions conducted during the year.

11. Economic Dependence

The entity is economically dependent on State Government departments for grant funding. If funds are not spent in accordance with grant conditions the departments can suspend future grants or reclaim all or part of the grants.

The entity is dependent on the continued receipt of grants.

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF SPAN COMMUNITY HOUSE INC.

We have audited the Financial Statements, being the Statement by Committee, Statement of Financial Performance, Statement of Financial Position, Statement of Cash Flows and notes to and forming part of the financial statements for 31st December 2019. The Association's Committee is responsible for the financial statements. We have conducted an independent audit of these financial statements in order to express an opinion on them to the member of the Association.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures included have been undertaken to form an opinion whether, in all material respects, the financial statements are presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements and statutory requirements so as to present a view which is consistent with our understanding of the Association and economic entity's financial position, the results of their operations and their cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the Financial Statements of Span Community House Inc are properly drawn up:

- (a) so as to give a true and fair view of:
 - (i) the financial position as at 31st December 2019, and the results of its performance and cash flows for the year ended 31st December 2019; *and*
and
 - (ii) In accordance with the provisions of Associations Incorporation Reform Act 2012.
- (b) In accordance with applicable Accounting Standards and other mandatory professional reporting requirements.

Dated 3rd July 2020.

Stephen George Le Couilliard
ASIC Registered Company Auditor No:8579
J P Hardwick & Associates
Unit 7, 617-643 Spencer Street
West Melbourne Vic 3003